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## SUPERINTENDENT OF PUBLIC INSTRUCTION

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October 29, 2013

(X) Action Required  
Due date: Immediate  
( ) Informational

### BULLETIN NO. 057-13 SECONDARY EDUCATION & STUDENT SUPPORT

TO: Educational Service District Superintendents  
School District Superintendents

FROM: Randy I. Dorn, State Superintendent of Public Instruction

RE: Changes in the Number of Required Fire and Emergency Drills

CONTACT: Mike Donlin, Program Supervisor, School Safety Center  
Phone: (360) 725-6044; Email: [mike.donlin@k12.wa.us](mailto:mike.donlin@k12.wa.us)  
Agency TTY: (360) 664-3631

This bulletin provides information about changes that affect the requirements for emergency drills in schools. These changes take effect immediately and affect all schools in Washington State.

Since 2002, schools in Washington State have been required to conduct monthly safety and evacuation drills. The required number of specific types of drills was modified by the passage of [Engrossed Senate Bill 5620](#), signed by Governor Inslee in April 2013. This legislation modifies the portion of state statute pertaining to school safety planning and preparation as codified in [RCW 28A.320.125](#).

This modification requires that schools conduct no less than one safety-related drill each month that school is in session. Schools shall complete no less than one drill using the school mapping information system, three drills for lockdowns, one drill for shelter-in-place, three drills for fire evacuation in accordance with the state fire code, and one other safety-related drill to be determined by the school. For the other safety-related drill, schools are encouraged to consider drills for earthquakes, tsunamis, or other high-risk local events. Schools shall also document the date and time of such drills.

The Office of Superintendent of Public Instruction's (OSPI's) School Safety Center staff is available to provide technical assistance and answer questions from districts and educational service districts regarding these changes. As OSPI develops guidance to assist districts and schools in compliance with these code revisions, that information will be posted on the Washington State School Safety Center website at <http://www.k12.wa.us/safetycenter/>.

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If you have any questions about this bulletin, please contact our office at (360) 725-6044 or email [mike.donlin@k12.wa.us](mailto:mike.donlin@k12.wa.us). The agency TTY number is (360) 664-3631.

This bulletin is also available on OSPI's website at:

<http://www.k12.wa.us/BulletinsMemos/bulletins2013.aspx>.

## K-12 EDUCATION

Alan Burke, Ed.D.  
Deputy Superintendent

## SECONDARY EDUCATION & STUDENT SUPPORT

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## STUDENT SUPPORT

Greg Williamson  
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RD:md:racp

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